

20 December 1984

Organization and Mission-Field

ORGANIZATION AND FUNCTIONS  
AIR FORCE SPECIAL ACTIVITIES CENTER (AFSAC) (U)

(U) This regulation states the mission, organization, responsibilities, and command relationships of the Air Force Special Activities Center (AFSAC), Air Force Intelligence Service (AFIS).

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1. (U) **Organizational Structure.** As a line organization of the Air Force Intelligence Service, the Air Force Special Activities Center (AFSAC) consists of a headquarters located at Fort Belvoir, Virginia, with subordinate field units in the continental United States (CONUS) and overseas in the European Special Activities Area (ESAA), the Pacific Special Activities Area (PSAA), and Panama. See attachments 1 and 2.

- a. (U) Emigre, refugee, and defector debriefings.

3. (U) **Wartime Mission of AFSAC.** In wartime or under specified contingencies, AFSAC and its subordinate field elements provide active force HUMINT augmentation to major air commands, air component commands, and Air Force forces of US joint task forces. AFSAC's primary wartime mission is to interrogate enemy prisoners of war and debrief defectors, refugees, and escapees of USAF interest. AFSAC field units and augmentation teams may also:

- a. (U) Exploit captured enemy documents.
- b. (U) [REDACTED]
- c. (U) Assist in foreign material acquisition.
- d. (U) Provide interpreter and translation support.
- e. (U) Perform liaison with US and allied intelligence agencies and units.
- f. (U) Conduct initial debriefings of recovered USAF personnel (POWs, evaders, returnees, etc) for information of immediate tactical value.

4. (U) **Responsibilities of the Commander, AFSAC.** Reference AFR 23-45, Organization and Mission - Field, Air Force Intelligence Service (AFIS). The commander, AFSAC, is designated functional responsibilities for the

centralized operational control and conduct of USAF HUMINT collection and exploitation activities worldwide. The commander exercises direct command and control of HQ AFSAC, HQ ESAA, HQ PSAA, and Western Hemisphere-based AFSAC detachments and operating locations.

**5. (U) Responsibilities of Unit Administration. Unit Administration:**

a. (U) Serves as the office of primary responsibility (OPR) for the AFSAC documentation and publications programs.

b. (U) Manages the AFSAC information security program and monitors the AFSAC SCI billets.

c. (U) Serves as the AFSAC customer account representative (CAR) for AFIS and AF/IN publications and forms.

d. (U) Serves as unit focal point for Freedom of Information and Privacy Act programs.

e. (U) Disseminates AFSAC administrative and security guidance and policies.

f. (U) Serves as AFSAC OPR for historical documentation and for maintaining a repository of unit historical records.

**6. (U) HQ AFSAC Divisions.** HQ AFSAC is comprised of a command section and two divisions: the Operations Division (INO) and the Plans, Resources, and Support Division (INX) (Attachment 1). The functional responsibilities for these divisions are specified in the following paragraphs. For mission and organization of AFSAC field elements, see AFSAC 23-series regulations.

**7. (U) Responsibilities of the Operations Division (INO).** HQ AFSAC/INO:

8. (U) Responsibilities of the Plans, Resources, and Support Division (INX). HQ AFSAC/INX:

a. (U) Provides recommendations to the Air Staff on HUMINT doctrine and policy.

b. (U) Develops plans, programs, and objectives for employment of USAF HUMINT resources to support HQ USAF and Air Force commands worldwide.

c. (U) Provides HUMINT wartime and contingency planning support to HQ USAF, MAJCOMs, and Air Force theater commands. Directs the AFSAC HUMINT Augmentation Team (HAT) Program.

d. (U) Manages AFSAC participation in all field training and command post exercises. Monitors HQ ESAA and HQ PSAA participation in theater-sponsored field training and command post exercises.

e. (U) Prepares and maintains AFSAC host-tenant support agreements, interservice support agreements, and intercommand and agency memoranda of understanding.

f. (U) Interfaces with the AFIS Directorate of Intelligence Reserve Forces (AFIS/RE) for Reserve support. Monitors the training of AFIS HUMINT individual mobilization augmentees (IMAs).

g. (U) Develops and monitors the presentation of AFSAC organizational and specialized HUMINT briefings.

h. (U) Performs all managerial functions that pertain to AFSAC finance and budget matters.

i. (U) In conjunction with area headquarters, CONUS detachment commanders, and the Air Staff, prepares annual AFSAC programming inputs in support of POM and GDIP functions and responds to periodic inquiries on AFSAC programs.

j. (U) Serves as OPR for all AFSAC personnel assignments and selection procedures.

k. (U) Processes APRs, OERs, recommendations for decorations, and other personnel actions for all AFSAC elements.

l. (U) Serves as the CBPO liaison

m. (U) Monitors career progression and administrative training for AFSAC military and civilian personnel.

p. (U) Procures and maintains AFSAC mobility bags and other supplies in support of wartime contingency operations.

q. (U) Serves as HQ AFSAC OPR for matters dealing with data automation and communications.

**9. (U) Relationship to Other Units or Agencies:**

**10. (U) Special Instructions:**

a. (U) Direct communication is authorized between AFSAC and other Air Force units, national agencies, DOD, and other services organizations or matters pertaining to AFSAC functional responsibilities.

b. (U) Proposed changes to mission, organization, and functional relationships described in this regulation will be coordinated with AFSAC/INXA and AFIS/MO prior to implementation or publication.

OFFICIAL

PAUL H. MARTIN, Brig Gen, USAF  
Commander

CAROL M. YARC, Major, USAF  
Chief, Administrative Division

SUMMARY OF CHANGES

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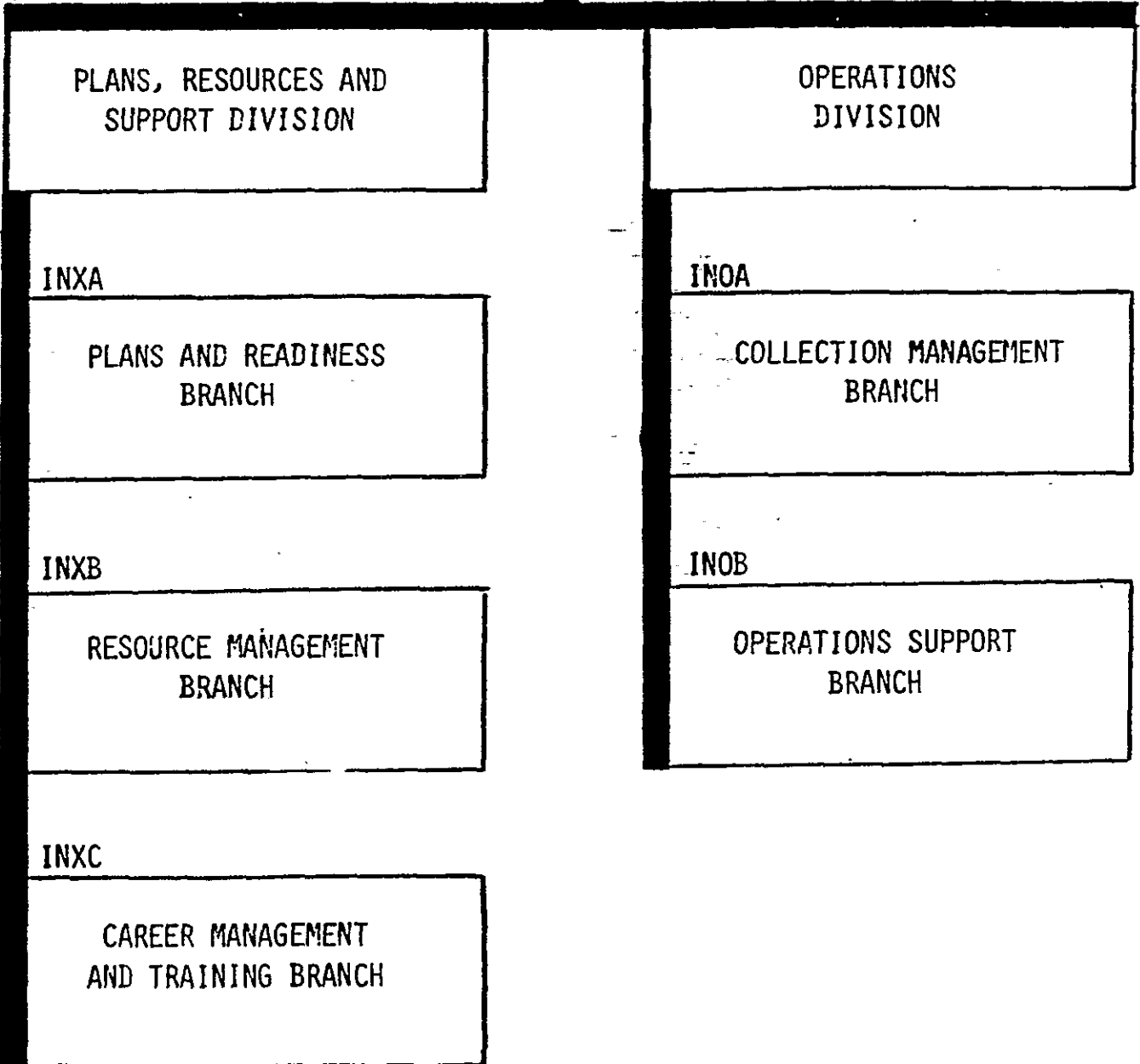
AFSAC

AIR FORCE SPECIAL  
ACTIVITIES CENTER

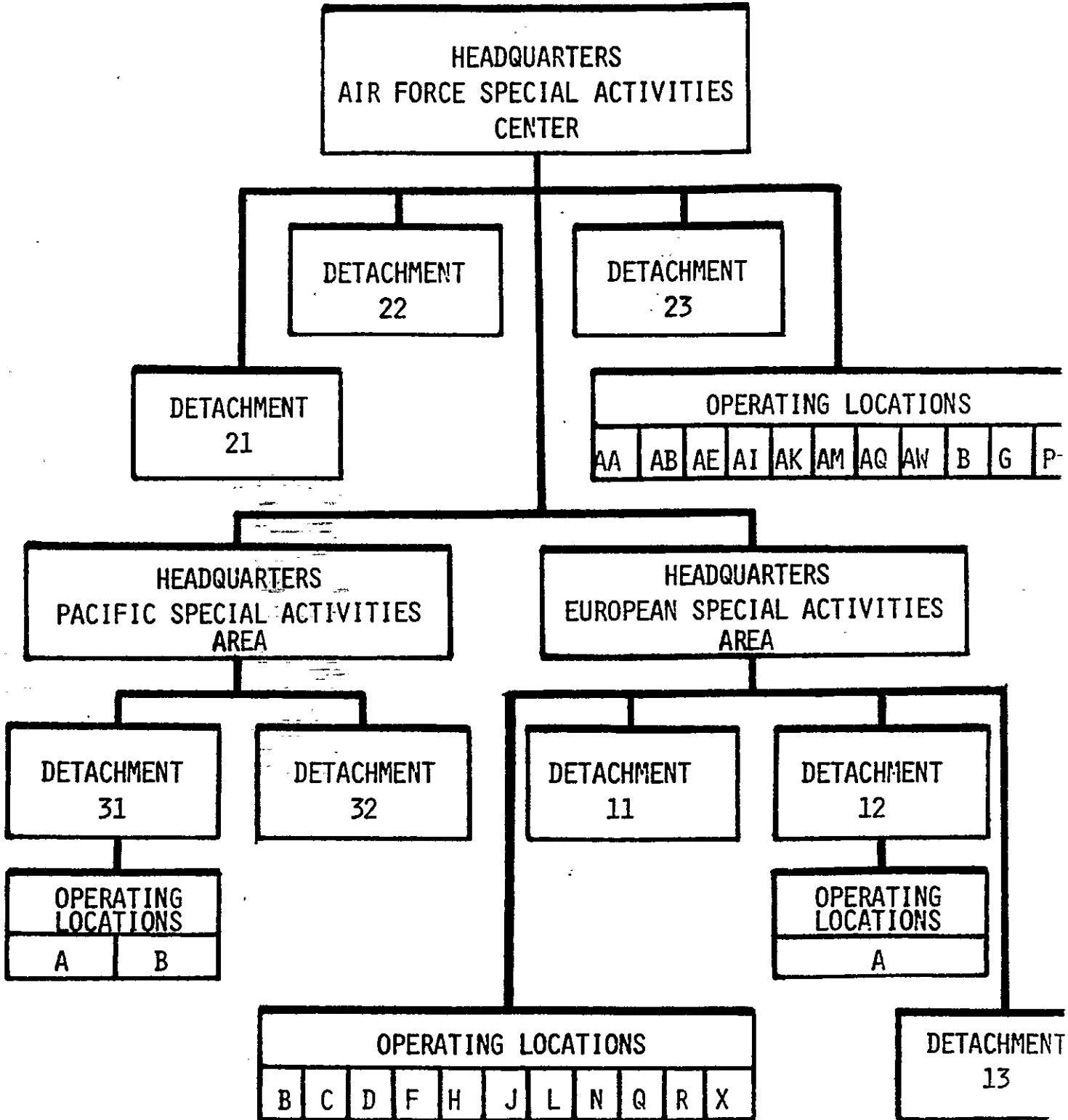
UNIT  
ADMINISTRATION

INX

INO



Headquarters, Air Force Special Activities Center Organizational Chart



Air Force Special Activities Center Organizational Chart